

Northeast



community college
Residence and Student Life

Resident Assistant/Student Assistant Application

Enclosed is the Resident Assistant (RA)/Student Assistant (SA) application that is to be completed in order to be considered for either the RA or SA position in the residence halls. We are excited that you are taking interest in this wonderful opportunity, which has many great possibilities for everyone involved to build upon their leadership abilities, confidence, and much more.

In order to have a completed application, you must do the following:

- Fill in the application.
- Answer the questions found on the back side of this application.
- Have a reference fill out the enclosed form and returned it in a sealed envelope.
- Enclose a copy of your unofficial transcript
- Attach any recommendation cards given to you from any current RA/SA Team member.
- Return your completed application and all attached documents to the Residence Life Office

If you have any questions while filling out your application or need additional information, please contact the Residence Life Office at (402) 844-7150 or you can email at jonathan@northeast.edu . Please mail the completed application to Student Development Coordinator 801 E. Benjamin Ave. Norfolk, NE 68701 or return it to the Residence Halls Front Desk.

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Northeast Community College does not discriminate on the basis of race, gender, religion, national or ethnic origin, military veteran status, political affiliation, marital status, age, or disability in educational programs, admissions policies, employment policies, financial aid, or other College administered programs and activities. It is the intent of Northeast Community College to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Inquiries may be addressed to the NECC Compliance Officer for Title IX, ADA, Section 504: General Counsel and Vice President of Human Resources, 801 East Benjamin Ave., P.O. Box 469, Norfolk, NE 68702-0469, phone: 402-844-7258, e-mail: complianceofficer@northeast.edu or U.S. Department of Education, Office for Civil Rights, 10220 North Executive Hills Blvd., 8th Floor, Kansas City, MO 64153-1367.

Please complete the entire application carefully and thoroughly. Please print clearly.

Personal Information

Name: _____ Position applying for: RA___ SA___
Student ID # _____ Gender: Male ___ Female ___
Address: _____ Phone: _____
_____ Cell Phone: _____
_____ Email Address: _____

Academic Information

Academic Major: _____

Academic Year: Freshman ___ Sophomore ___

Cumulative GPA: _____

If your cumulative GPA is below 2.5, please explain circumstances:

Expected Graduation Date: _____

Expected Credit Hours to be carried during the semester: _____

Judicial Standing

Have you been convicted of a felony? Yes___ No___

Have you ever violated the NECC Code of Student Conduct and/or Residence Life Policies? Yes___ No___

If yes, please explain circumstances:

Employment/Volunteer Experience

Please understand that if hired as an RA or SA, outside employment will be limited.

Do you plan on being employed during the semester? ___ Yes ___ No

If yes, where: _____ How many hours per week? _____

Employment History
List most recent position first

Employer:	Address:	Phone:	Position:	Dates:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Extracurricular Activities

Please list activities are you currently involved in or plan to be involved in this coming year (clubs, groups, sports teams, social organizations):

Please list any past activities that you have been involved in (clubs, groups, sports teams, social organizations):

_____	_____
_____	_____
_____	_____
_____	_____

Also list any hobbies/interests you may have:

Please be aware that your attendance at all RA/SA Training Sessions, Meetings, and Events are Mandatory!

Signature

Before signing please answer the questions found on the back of this application.

By my signature below, I certify that the information I have provided is true and correct to the best of my knowledge and that no attempt has been made to conceal pertinent information. I also understand that the Residence Life Office will review this application and reference form for employment.

(signature)

(date)

Please answer the following questions as completely and concisely as possible using the space provided.

Why does the RA/SA position appeal to you?

What are some advantages to residence hall living for students?

What qualities do you possess that you believe would make you an effective and successful RA/SA?

How do you handle or confront difficult situations?

Why do you think you would be a good role model for other residents on campus?

What do you consider to be the most important issue facing students living on campus and what recommendations would you make to address that issue?

If you had to plan an educational program what would you plan? Take into consideration all the materials you would need to complete this program and give a brief description of the activity.
