

# NORTHEAST COMMUNITY COLLEGE POLICY MANUAL

## SECTION 5– STUDENT SERVICES SUBSECTION 51 – ADMISSIONS, REGISTRATION & STUDENT RECORDS

**POLICY NUMBER: BP – 5120**

### TRANSFER OF CREDIT

#### 1. POLICY REASON/PURPOSE/INTENT

To establish a policy on accepting transfer credit from other colleges or universities.

#### 2. DEFINITIONS

2.1 Transfer students are defined as students who have earned academic credit from previously attended colleges or universities and are transferring the credit earned to Northeast Community College (Northeast) for the purpose of completing a degree, diploma, or certificate.

#### 3. POLICY

3.1 It is the intent of Northeast to evaluate all transfer of credits uniformly according to College procedures. These procedures apply only to transfer of credit to Northeast. For students wishing to transfer from Northeast to another institution of higher education, students should consult that institution's policies regarding transfer of credit.

#### 4. APPLICABILITY

N/A

**EFFECTIVE DATE:** 03/09/2017

**ORIGINAL ADOPTION DATE:** 06/09/2010 (item #10699)

**REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER):** 04/09/2014  
(item #11419); 03/09/2017 (item #12018)

**PRIOR POLICY/PROCEDURE NUMBER:** 5067

**SCHEDULE FOR REVIEW:** 2022

**DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE:** Student Services

**SPONSORING DIVISION/DEPARTMENT:** Student Services

**RESCINDED DATE:** none

**LEGAL REFERENCE:** none

**CROSS REFERENCE:** none

**PROCEDURE(S) FOR POLICY:** AP-5120.0

**RELATED POLICIES/REFERENCES:** none

**POLICY KEY WORDS:** transfer credits