

# NORTHEAST COMMUNITY COLLEGE POLICY MANUAL

## SECTION 3 – GENERAL INSTITUTIONAL SUBSECTION 36 – GRANTS

**POLICY NUMBER: BP – 3610**

### **GRANT DEVELOPMENT AND MANAGEMENT**

#### **1. POLICY REASON/PURPOSE/INTENT**

To establish a policy on grant development and management.

#### **2. DEFINITIONS**

N/A

#### **3. POLICY**

3.1 The College recognizes the value of external funding sources through sponsored programs to enable the faculty and staff to develop initiatives that improve the quality of education and services for students and our educational community. The preparation and administration of grants and contracts/subcontracts (received as a result of a grant) are to be conducted in accordance with college procedures.

#### **4. APPLICABILITY**

N/A

**EFFECTIVE DATE:** 04/09/2014

**ORIGINAL ADOPTION DATE:** 03/13/1997 (item #7956)

**REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER):** 03/10/2005  
(item #9664); 04/09/2014 (item #11419)

**PRIOR POLICY/PROCEDURE NUMBER:** 2220

**SCHEDULE FOR REVIEW:** 2019

**DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE:** Instl Advancement

**SPONSORING DIVISION/DEPARTMENT:** Institutional Advancement

**RESCINDED DATE:** none

**LEGAL REFERENCE:** none

**CROSS REFERENCE:** none

**PROCEDURE(S) FOR POLICY:** AP-3610.0

**RELATED POLICIES/REFERENCES:** none

**POLICY KEY WORDS:** grant; sponsored program; external funding