

NORTHEAST COMMUNITY COLLEGE POLICY MANUAL

SECTION 3 – GENERAL INSTITUTIONAL SUBSECTION 32 – HEALTH, SAFETY & SECURITY

POLICY NUMBER: BP – 3233

ALCOHOLIC BEVERAGES AND CONTROLLED SUBSTANCES

1. POLICY REASON/PURPOSE/INTENT

To establish a policy on alcoholic beverages and controlled substances.

2. DEFINITIONS

N/A

3. POLICY

- 3.1 The unauthorized and/or unlawful manufacture, distribution, dispensing, possession or use of a controlled substance or alcohol is strictly prohibited in all College facilities and on all property of the College, and in all places where its employees work, including College vehicles. This College prohibition includes campus student housing and applies to any person on College grounds, whether he or she is a member of the College community or not. This policy also applies to college sponsored student activities off-campus.
- 3.2 College employees, including student employees, are prohibited from reporting to work and/or from operating or using any College equipment, machinery, or vehicle while under the influence of alcohol or controlled substances.
- 3.3 Employees who violate this policy are subject to disciplinary action.

4. APPLICABILITY

N/A

EFFECTIVE DATE: 10/12/2017

ORIGINAL ADOPTION DATE: 08/10/1989 (item #5327)

REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER): 05/09/1996
(item #7601) replaces policy #2073; 02/18/2014 (item #11392); 10/12/2017 (item #12125)

PRIOR POLICY/PROCEDURE NUMBER: 2074

SCHEDULE FOR REVIEW: 2022

DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE: Human Resources

SPONSORING DIVISION/DEPARTMENT: Human Resources

RESCINDED DATE: none

LEGAL REFERENCE: none

CROSS REFERENCE: none

PROCEDURE(S) FOR POLICY: none

RELATED POLICIES/REFERENCES: BP-3237

POLICY KEY WORDS: alcohol; controlled substances, drugs