

# NORTHEAST COMMUNITY COLLEGE POLICY MANUAL

## SECTION 3 – GENERAL INSTITUTIONAL SUBSECTION 30 – GENERAL

**POLICY NUMBER: BP – 3060**

### **RECOGNITION POLICY**

#### **1. POLICY REASON/PURPOSE/INTENT**

To establish a policy to recognize individuals who have contributed to the success of the College.

#### **2. DEFINITIONS**

N/A

#### **3. POLICY**

3.1 The College acknowledges the value of recognizing individuals who have contributed significantly to the success of the institution. These individuals include full and part-time employees, board members, students and other supporters of the College. Recognition programs may be internally developed or from external organizations. Specific criteria and selection procedures for each recognition program shall be in accordance with college procedures.

#### **4. APPLICABILITY**

N/A

**EFFECTIVE DATE:** 10/12/2017

**ORIGINAL ADOPTION DATE:** 12/13/1997 (item #8202)

**REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER):** 02/12/2004  
(item #9440); 02/18/2014 (item #11392); 10/12/2017 (item #12124)

**PRIOR POLICY/PROCEDURE NUMBER:** 2620

**SCHEDULE FOR REVIEW:** 2022

**DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE:** Human Resources

**SPONSORING DIVISION/DEPARTMENT:** Human Resources

**RESCINDED DATE:** none

**LEGAL REFERENCE:** none

**CROSS REFERENCE:** none

**PROCEDURE(S) FOR POLICY:** AP-3060.0; AP-3060.1

**RELATED POLICIES/REFERENCES:** none

**POLICY KEY WORDS:** recognition