NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS

HUMAN RESOURCES COMMITTEE
Thursday, December 9, 2010

HUMAN RESOURCES COMMITTEE
Van Phillips, Chairperson PRESENT
Steve Anderson PRESENT
Gene L. Willers PRESENT
Larry Poessnecker, ex-officio PRESENT

STAFF
Dr. Bill Path
Dr. Karen Severson
Mary Honke
Dave Ptak
John Blaylock
Lynne Koski
Diane Reikofski

OTHER BOARD MEMBERS
John W. Davies PRESENT
Ken Echtenkamp PRESENT
Keith Harvey PRESENT
Don Oelsligle PRESENT
Shirley Petsche PRESENT
Jack Warrick PRESENT

MINUTES

1. The meeting was convened at 1:32 p.m., in Suite G of the Lifelong Learning Center, by Van Phillips, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the November 11, 2010 meeting.

3. Personnel actions that have taken place since the November Board of Governors meeting were presented and reviewed by Dave Ptak.

   Resignations

   New Hires
   a. Trisha Thelander has accepted the position of Cashier/Business Office Support Specialist at a rate of $11.71/hour, effective November 29, 2010.
   b. Kari Papousek has accepted the position of Educational Services Administrative Assistant at a salary of $9.60/hour, effective November 15, 2010.
   c. Mary Ball has accepted the position of Assistant Instructional Designer at a salary of $15.46/hour, effective December 6, 2010.
   d. Judy Cavanaugh has accepted the position of Residence Life Overnight Desk Clerk at a salary of $9.50/hour, effective December 6, 2010.

4. Discussion was held regarding the District V vacancy, created by the resignation of Dave Fauss. A consensus was reached by the Human Resources Committee to announce the
vacancy on the Board of Governors, District V, and to direct the President’s Office to proceed with filling the vacancy.

5. Dave Ptak, General Counsel and Vice President of Human Resources, presented the 2010-2011 voluntary separation requests. Eligibility has been verified, stipends have been calculated, and the availability of funds has been determined by the Business Office.

Following discussion a consensus was reached by the Human Resources Committee to recommend approval of the 2010-2011 voluntary separation requests of Roger Gipson, effective August 31, 2011; Pat Burris and Vickie Davis, effective June 30, 2011.

6. Preliminary discussions were held regarding negotiations.

7. Discussion was held regarding the classification/compensation study.

8. The meeting was adjourned at 2:40 p.m.