1. The meeting was convened at 2:12 p.m., in Suite G of the Lifelong Learning Center, by Van Phillips, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the September 9, 2010 meeting.

3. Personnel actions that have taken place since the September Board of Governors meeting were presented and reviewed by Dave Ptak.

New Hires
a. Amy Koehler’s position of Career Services Administrative Assistant went from part-time to full-time, effective October 1, 2010.

b. Brandi Fuch’s position of Allied Health Administrative Assistant went from part-time to full-time, effective October 1, 2010.

c. Stefanie Mundil’s position was changed from Student Health/Wellness Coordinator (part-time) to Student Health Wellness instructor (full-time), effective October 1, 2010.

d. Heather Gregory has accepted the position of Lifelong Learning Center Assistant at a salary of $10.50/hour, effective October 5, 2010.

e. Debra Dreher has accepted the position of College Welcome Center Receptionist (AM) at a salary of $9.25/hour, effective October 18, 2010.

f. Terri Heggemeyer has accepted the position of Director of Career Services at a salary of $43,519/annum, effective September 27, 2010.

4. At 2:21 pm. Gene L. Willers MOVED to enter into Executive Session for discussion on the classification/compensation study and to reconvene to the Human Resources Committee meeting after business is discussed. Dave Fauss SECONDED the motion.
Voting Yes: Anderson, Fauss, Phillips, Poessnecker, and Willers

Voting No: None

Absent: None

5. At 2:32 p.m., the Human Resources Committee meeting was reconvened.

6. The meeting was adjourned at 2:50 p.m.