MINUTES

1. The meeting was convened at 1:49 p.m., in Suite G of the Lifelong Learning Center, by Van Phillips, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the March 12, 2009 meeting.

3. Personnel actions that have taken place since the March Board of Governors meeting were presented and reviewed by Dave Ptak, General Counsel and Vice President of Human Resources.

**Resignations**

a. Dave Pobanz, employed since January 30, 2006 has resigned as Professional Truck Driving instructor, effective March 18, 2009.

b. Andrew Werner, employed since June 29, 2007 has resigned as Student Development Coordinator, effective July 1, 2009.

**New Hires**

a. Hilary K. Maricle has accepted the position of Agriculture instructor at a salary of $37,500/annum, effective August 19, 2009.

b. Adam G. Petersen has accepted the position of Speech/Theatre instructor at a salary of $37,500/annum, effective August 19, 2009.

c. Shane T. Svatos has accepted the part-time position of Online Technology Support at a salary of $8.50/hour, effective April 7, 2009.

d. Dawn M. Fosdick has accepted the part-time position of Adult Education Administrative Assistant at a salary of $8.50/hour.
4. Dave Ptak reported that The Water’s Consulting Group from Dallas, TX has been selected to conduct the classification/compensation study that is expected to begin as soon as the contract is in place. Approximately 20% of Northeast employees will be interviewed. All employees will have a toll-free number and an email address for contact with the consulting group that may be utilized during the study process.

5. The review of the Annual Employee Assistance Program Report will be provided at a later date.

6. Van Phillips and Jack Warrick indicated their interest on serving as NECC board representatives at the joint governing meetings that are scheduled to be held on a quarterly basis.

7. At 2:02 p.m., Ken Echtenkamp MOVED to enter into Executive Session for the purpose of discussing employee negotiations and to reconvene the Human Resources Committee meeting following the discussion.


8. Discussion was held regarding the president’s contract.

9. The meeting was adjourned at 2:50 p.m.