1. The meeting was convened at 1:37 p.m., in Room 206 of the West Point Education Center, by Jack Warrick, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the July 10, 2008 meeting.

3. Personnel actions that have taken place since the July Board of Governors meeting were presented and reviewed by Dave Ptak, General Counsel and Vice President of Human Resources.

   **Resignations**
   a. J.B. Tyson, employed since August 12, 2002, has resigned as English instructor effective August 31, 2008.
   b. Douglas Peck, employed since July 2, 2007, has resigned as On-line Application Specialist effective August 6, 2008.
   c. Trisha Kathol, Residence Hall Desk Clerk, employed since October 18, 2007, has resigned effective August 31, 2008.

   **New Hires**
   a. Bonnie S. Johnson-Haddix of Norfolk has accepted the position of English instructor at a salary of $36,000/annum, effective August 13, 2008.
   b. Wendy M. Swenson of Norfolk has accepted the position of Spanish instructor at a salary of $35,000/annum, effective August 13, 2008.
   c. Kristi M. Rastede of Norfolk has accepted the position of English instructor at a salary of $36,000/annum, effective August 13, 2008.
4. Dave Ptak reviewed the summary of the 11 exit interviews conducted since June 30, 2007. The exit interview process serves as a valuable tool to provide insight to the College and the administrative Staff of what is done well and those things that we might become better at to make Northeast Community College an even better place to work.

5. Discussion was held and direction was given to the administrative team regarding faculty negotiations.

6. In other business, a review was held of the resolution prepared by the Metro Community College Board of Governors. The NCCA Board of Directors has tabled action on the resolution until the other community colleges CEOs have had the opportunity to hold discussions with their boards.

7. The meeting was adjourned at 3:00 p.m.