NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS

HUMAN RESOURCES COMMITTEE
Thursday, April 10, 2008

HUMAN RESOURCES COMMITTEE
Jack Warrick, Chairperson PRESENT
Steve Anderson ABSENT
Van Phillips PRESENT
John Winkleblack PRESENT
Keith Harvey, ex-officio PRESENT

OTHER BOARD MEMBERS
Ken Echtenkamp PRESENT
Nanci Lingenfelter PRESENT
Marlin Meisinger PRESENT
Don Oelsliger PRESENT
Larry Poessnecker PRESENT
Clarence Schmitt PRESENT

STAFF
Dr. Bill Path
Steve Schram
Sarah Dempsey
Mary Honke
Dave Ptak
Janelle Gerharter
Diane Reikofski

MINUTES

1. The meeting was convened at 2:11 p.m., in Suite F of the Lifelong Learning Center, by Jack Warrick, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the March 13, 2008 meeting.

3. Personnel actions that have taken place since the March Board of Governors meeting were presented and reviewed by Dave Ptak, General Counsel and Vice President of Human Resources.

   Resignations
   a. Lynn Pochop, ABE Administrative Assistant, employed since July 11, 2007, has resigned effective April 2, 2008;
   b. Scott Owen, HVAC instructor, employed since February 16, 2004, has resigned effective April 1, 2008; and

   New Hires
   a. Peggy Bierhaus of Norfolk has accepted the position of Library Resource Center Assistant at a salary of $9.50/hour, effective April 7, 2008; and

4. Dave Ptak, General Counsel and Vice President of Human Resources, presented the Employee Assistance Program (EAP) Fourth Quarter Report for 2007.

5. Dave Ptak presented and explained the Waiver of Distribution and Consent to Alternative Distribution Plan for the Charles S. Wehrer Estate. A consensus was reached by the Human
Resources Committee to recommend to the Board of Governors the approval of the aforementioned Waiver.

6. Dr. Bill Path presented a recommendation for employing Lynne D. Koski as Vice President of Administrative Services. Dr. Path stated that he has great confidence in Lynne's abilities and anticipates that her skills and experience will continue to be valuable assets to the work of the college as she joins the administrative team.

With no opposition expressed, a consensus was reached by the Human Resources Committee to recommend to the Board of Governors the employment of Ms. Lynne D. Koski as Vice President of Administrative Services effective July 1, 2008, at a salary of $91,000 per annum for the 2008-2009 fiscal year.

7. Discussion was held regarding the president’s contract. A consensus was reached by the Human Resources Committee to extend for one year Dr. Bill Path’s contract as President of Northeast Community College. This is a three-year contact, commencing July 1, 2008 and ending on June 30, 2011. The salary for the first year of this contact will be set at $160,000 and will be renegotiated each year thereafter.

8. The meeting was adjourned at 2:50 p.m.