MINUTES

1. The meeting was convened at 1:21 p.m., in Suite G of the Lifelong Learning Center, by Ken Echtenkamp, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the December 13, 2007 meeting.

3. Ron Stauffer, General Campaign Chair of the College of Nursing Northern Division project, spoke to the board regarding the importance of the College of Nursing and the impact that it will have on northeast Nebraska. Board members were encouraged to invest in the College of Nursing Northern Division project through a financial contribution, with 100% participation being a goal. 100% participation by the Board of Governors, Foundation Board of Directors, faculty, and staff, will be valuable when going to Omaha to raise funds; showing how much the College is behind the project.

4. Personnel actions that have taken place since the December Board of Governors meeting were presented and reviewed by Dave Ptak, General Counsel and Vice President of Human Resources.

   New Hires

   a. Nori Osorio of Norfolk has accepted the position of Temporary Administrative Assistant for Development at a salary of $9.00/hour, effective December 19, 2007.

   b. Kimberly Frank of Osmond has accepted the position of Institutional Advancement Executive Assistant at a salary of $10.75/hour, effective January 2, 2008.

   c. Gregory Sunderman of Norfolk has accepted the position of Instructional Designer at a salary of $40,000/annum, effective January 2, 2008.

   d. Theresa A. Nelson of Omaha has accepted the position of interim Speech Instructor (temporary full-time) at a salary of $16,654.41 for the 2007-2008 second semester, effective January 3, 2008.

   e. Misty J. Wortman of Pierce has accepted the position of Interim Psychology Instructor and Assessment Coordinator (temporary full-time), effective January 3, 2008, at a salary of $17,970.22 for the 2007-2008 second semester and 10 extension days.
Resignations

a. Chyla Thiem was terminated as a NECC employee, effective January 4, 2008.

5. Dave Ptak advised that administrators were approached by the basketball coaches and a three year plan was developed to move the coaches out of the classroom and in to more coaching duties. As a result of the new and expanded offerings in this year’s budget, this request has been able to be funded. At the end of the current contract year, Dan Anderson and Matt Svehla will assume Professional/Managerial positions, assuming additional duties and thus creating a seamless and smooth effort in the athletic program as well as interactions with NJCAA and the Booster Club.

Following discussion, consensus was reached by the Human Resources Committee to recommend to the Board of Governors that the Board Secretary be authorized to send notice to Dan Anderson and Matt Svehla, HPER/Coaching faculty of an amendment to their teaching contract, per their request, effective at the end of the 2007-2008 contract year in accordance with Codes 2063, 2063.a, and 4101 and Section 85-1528 of the Nebraska Statutes.

6. Dr. Bill Path addressed the Human Resources Committee regarding the consideration of providing 90-day notification to Russ Bowker and Vern Seier, Electronics Engineering Technology faculty, of a reduction in teaching staff at the end of the 2007-2008 contract year as a result of the discontinuation of the Electronics Engineering Technology program.

Dr. Path stated that his recommendation is not intended to demean or detract from either of their records as faculty members of Northeast Community College.

Following discussion, a consensus was reached by the Human Resources Committee to recommend to the Board of Governors to authorize the Board Secretary to send notice to Russell D. Bowker and Vernon C. Seier, Electronics Engineering Technology faculty, of a possible reduction in force in teaching staff at the end of the 2007-2008 contract year in accordance with Codes 2063, 2063.a, and 4101 and Section 85-1528 of the Nebraska Statutes.

7. In other business, Dr. Path stated that he, Don Oelsligle, and Larry Poessnecker will be at the National Legislative Summit in Washington, DC from February 9-15, and would not be available for a board meeting on February 14. Board members were amenable to the possibility of conducting the February board meeting the following week.

8. Also in other business, Mary Honke reported that another funding project that is being worked on is the submission of a Title III application. If approved, $2M would be received over a period of five years, focusing on expanding education through distance technology.

9. Mary Honke reported that the campaign leadership team in South Sioux City is currently being formed.

10. The meeting was adjourned at 2:42 p.m.