MINUTES

1. The meeting was convened at 2:26 p.m., in Suite E of the Lifelong Learning Center, by Ken Echtenkamp, Chairperson of the Human Resources Committee.

2. Recommended approval of the Minutes of the September 13, 2007 meeting.

3. Personnel actions that have taken place since the September Board of Governors meeting were presented and reviewed by Dave Ptak, General Counsel and Executive Director of Human Resources.

New Hires
a. Jill Pick of Norfolk has accepted the position of Admissions/Recruitment Administrative Assistant, at a salary of $9.25/hour, effective October 8, 2007.

b. Makala Maple of Humphrey has accepted the position of Degree Audit/Online Registration Specialist, at a salary of $29,000/annum, effective October 10, 2007.

c. Gary Low of Norfolk has accepted the position of Custodian, at a salary of $8.80/hour, effective September 24, 2007.

d. Kim Nathan of Hoskins has accepted the position of Financial Aid Director-Processing, at a salary of $30,000/annum, effective October 1, 2007.

e. Jennifer Greve of Wayne has accepted the position of Assistant marketing and Special Events Coordinator, at a salary of $30,000/annum, effective October 22, 2007.

f. Stefanie Mundil of Humphrey has accepted the position of Health and Wellness Specialist, at a salary of $10.00/hour, effective August 13, 2007.

g. Aurora Reyes of Norfolk has accepted the position of Custodian, at a salary of $8.80/hour, effective September 17, 2007.
Resignations
b. Heidi Erickson, Financial Aid Assistant Director, Scholarships & Loans, employed since June 8, 2007, has resigned effective October 5, 2007.
c. Kim Nathan, Financial Aid Specialist, employed since January 9, 2007, has resigned to accept another full-time position at NECC.
d. Gwen Bryant, Technology Academies Director Administrative Assistant, employed since July 6, 2007, has resigned, effective September 24, 2007.

4. Dr. Path reported that topics of discussion during the Senior Administrators Retreat included employee position nomenclature and well as a classification and pay survey. These topics will be discussed further with the Board of Governors during their retreat which is scheduled for Tuesday, October 23, 2007.

5. The meeting was adjourned at 2:50 p.m.