MINUTES

1. The meeting was convened at 11:24 a.m. in Suite F of the Lifelong Learning Center, by John Winkleblack, Chairperson of the Facilities Committee.

2. Steve Schram, Special Projects Consultant, reported that for the past several months staff members from Northeast and Wayne State College have been working with the architects for this project, BCDM and The Clark Enersen Partners, to develop plans for the proposed College Center at South Sioux City facility. The building will be a one-stop-shop facility which will include all student services (admissions, registration, financial aid, testing, tutoring, cashiering, counseling, etc.) as well as classrooms and faculty offices.

   Neal Suntken, BCDM, reviewed the site plans, floor plans, exterior and interior renderings, and project time schedule. Funding for the project was reviewed by Steve Schram. The State College Board of Trustees approved the design development for this project at their November 14th meeting. The Northeast Community College Board of Governors also needs to approve the project.

   Following discussion, a consensus was reached by the Facilities Committee to recommend to the Board of Governors to authorize the preparation of final plans and specifications and the development of necessary bid documents for the College Center at South Sioux City project with the bids for the project to be received not later than the June 2009 Board meeting.

3. As an information item, Steve Schram and Neal Suntken presented information regarding Change Order #1 on the College Welcome Center project.

4. The meeting was adjourned at 12:02 p.m.