NORTHEAST COMMUNITY COLLEGE

Automated External Defibrillator (AED) PLAN

Per Board Policy Number BP-3220, Environmental Safety and Health, protection of the health and safety of the employees and students of Northeast Community College (Northeast) is an important goal.

An Automated External Defibrillator (AED) Plan was implemented to accomplish the objective stated above. The plan was developed under the guidance of the Safety Sub-Committee. Each employee shall be responsible for compliance with the plan.

Northeast Community College President _____________________ Date ______________

Northeast Community College President _____________________ Date ______________
NORTHEAST COMMUNITY COLLEGE
AUTOMATED EXTERNAL DEFIBRILLATOR (AED) PLAN
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1.0 General

The Automated External Defibrillator (AED) plan is to provide AED Responders general guidance in response to an incident of Sudden Cardiac Arrest (SCA). The document is not intended to cover all circumstances involved in such emergencies.

2.0 Automated External Defibrillator (AED)

AED is a device that:
1. Is capable of recognizing the presence or absence of ventricular fibrillation or rapid ventricular tachycardia;
2. Is capable of determining, without intervention of an operator, whether defibrillation should be performed; and
3. Automatically charges and requests delivery of an electrical impulse to an individual’s heart when it has identified a condition for which defibrillation should be performed.

The AED will enable responders to deliver early defibrillation to victims in the first critical moments after sudden cardiac arrest. Responders’ use of the AED should not replace the care provided by Emergency Medical Services (EMS) providers, but is meant to provide a lifesaving bridge during the first few critical minutes it takes for advanced life support providers to arrive. Upon arrival of the EMS providers, patient care should be transferred.

3.0 AED Roles and Responsibilities

3.1 Executive Director of Physical Plant/Safety Sub-Committee

It is the responsibility of the Executive Director of Physical Plant/Safety Sub-Committee to:
- Develop and maintain the AED plan
- Assure maintenance of the AED and related response equipment by performing monthly inspections of the equipment and supplies. See Appendix A
- Replace supplies as needed.
- Review the plan annually to evaluate effectiveness. See Appendix B
- Schedule/participate in responder training, and assist in retraining as needed.

3.2 AED Responders

Any individual may use an AED for emergency care or treatment without official training. It is recommended that Northeast employees attend a training session on the use of AEDs.
4.0 AED Locations

Northeast has AEDs located throughout College facilities. The AEDs are located in special cabinets. Clear floor space or ground space of 48” minimum by 48” minimum shall be provided centered on the cabinet to accommodate both forward and parallel approach. No objects should be placed in required clear floor and ground space. See Appendix C for locations.

5.0 Liability

Per Nebraska Revised Statute 71-51,102: Except for the action or omission of a health care professional acting in such capacity or in a health care facility, no person who delivers emergency care or treatment using an AED shall be liable in any civil action to respond in damages as a result of his or her acts of commission or omission arising out of and in the course of rendering such care or treatment in good faith. Nothing in this subsection will be construed to (a) grant immunity for any willful, wanton, or grossly negligent acts of commission or omission or (b) limit the immunity provisions for certain health care professionals as provided in section 38-1232.
## AED SAFETY INSPECTION RECORD

<table>
<thead>
<tr>
<th>DATE</th>
<th>INSPECTOR INITIALS</th>
<th>CARRYING CASE INTACT</th>
<th>BATTERY CHARGED; &quot;READY FOR USE&quot;</th>
<th>ALL EQUIPMENT IS IN CARRYING CASE (Towel, razor, pads)</th>
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Appendix B

CRITERIA TO EVALUATE EFFECTIVENESS

AED is available in every building (or other defined space as identified).

☐ Yes  ☐ No  ☐ Needs Improvement ________________________________

AEDs were checked according to the Preventative Maintenance (PM) Schedule.

☐ Yes  ☐ No  ☐ Needs Improvement ________________________________

AEDs were used appropriately (if an event occurred).

☐ Yes  ☐ No  ☐ Not Used  ☐ Needs Improvement ________________________________

Employees were able to articulate the appropriate use of an AED during a mock simulation (if any occurred).

☐ Yes  ☐ No  ☐ N/A No Mock Done  ☐ Needs Improvement ________________________________

A minimum of one training session every two years for each building coordinator is conducted.

☐ Yes  ☐ No  ☐ Needs Improvement ________________________________
AED LOCATIONS

For exact locations of AEDs in buildings, refer to the building maps located in the Emergency Response & Crisis Management Plan or Emergency Building Maps located at entrances of each building on campus.

**Ag Complex** in main hallway by Communications Room

**Arlo Wirth Building** by Room 114

**Building Construction** in hallway across from offices

**Burkhardt Hall** main lobby area by kitchenette

**Ag/Allied Health Upper Level** in hallway by Room 210
Appendix C Continued

AED LOCATIONS

**College of Nursing** in lower level hallway by Men’s Restroom

**Cox Activities Center** hallway past Restrooms by Custodial Room

**Diesel** in hallway before entering the lab area

**College Welcome Center** in hallway by Room 1115

**Farm** in hallway inside door #6
### AED LOCATIONS

<table>
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<tr>
<th>Location</th>
<th>Information</th>
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<tbody>
<tr>
<td><strong>Kenneth Echtenkamp Building</strong></td>
<td>in hallway by Restrooms</td>
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<tr>
<td><strong>Lifelong Learning Center</strong></td>
<td>between Men’s and Women’s Restrooms by Custodial Room across from pop machines</td>
</tr>
<tr>
<td><strong>Maclay Building</strong></td>
<td>next to Custodial Room</td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td>by exit door #5</td>
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Northeast Community College
Appendix C Continued

**AED LOCATIONS**

- **Maintenance** in hallway by mailboxes
- **Science** in hallway before going through walkway to A/AH
- **Student Center** upper level across from Hawk’s Landing
- **Utility Line** by Custodial Room 123 and Restrooms
- **Weller Building** in hallway by Room 112
AED LOCATIONS

Education Center in O’Neill in hallway by Room 207

Education Center in West Point in hallway by Room 223

Education Center in South Sioux City in hallway by Room 136

Industrial Training Facility in South Sioux City in hallway by Restrooms